IFB #26.0012 OCSPO Copy and Specialty Paper Bid
AWARDED VENDOR INFORMATION SHEET

Contract Term: April 1, 2026 to September 30, 2026

Vendor Name	Contact Information	Special Ordering Instructions
Millcraft Paper	Evan Lankford	**Payment Terms:** Net 30 days
9010 Rio Nero Dr.	Phone: 586.372.1845	**Rebate incentive:** N/A
Independence, OH 44131	Fax:	**Accepts P-Card** with no additional fees
www.millcraft.com	Email: lankforde@millcraft.com	**Delivery time:** of 72 hours for orders placed by 10:00am
		Regular service turnaround time: N/A
		Internet ordering available please place orders online.
		Delivery charges: $300.00 minimum order for delivery.
		EXCEPTIONS: 1. Pricing will be as stated in the bid unless price increases come from the manufacturer. 2. Millcraft will supply all increase letters as we receive them. Mill notices come with 20, 30 or 45 day notice of said increases. 3. All price increases are mandatory and not subject to Oakland County Schools Purchasing Department approval. 4. There will be no guaranteed delivery time. Millcraft will do everything in our power to deliver within 72 hours 5. There will be no guarantee that product is available at time of order. 6. Millcraft will incur no fines or penalties due to lack of stock availability or delivery schedule.
Paper Express	Vicky Gaines	**Payment Terms:** Net 30 days, discount offered if paid within 10 days
2285 Franklin Rd	Phone: 248.658.4255	**Rebate incentive:** 10% for Annual purchases between $250,000 and $500,000.
Bloomfield Hills, MI 48302	Fax: 248.655.2314	**Accepts P-Card** with 3% fee.
www.pexpaper.com	Email: vickyg@pexpaper.com	**Delivery time:** 24 hours for orders placed by 4:00pm
		Regular service turnaround time: 24 hours depending on driver's schedule may be 48 hours.
		NO Internet ordering available
		Delivery charges: 10 carton minimum per delivery location. Orders less than 10 will be accepted with a $50 per point of delivery charge.
		Pricing: Fixed-Price Contract with Economice Price Adjustments with 10% maximum. Frequency of price review and adjustment over 6 months term is 3 reviews.
		EXCEPTIONS: 1. Economic price adjustments.
Staples	Blake Goldsmith	**Payment Terms:** Net 30 days
500 Staples Dr.	Phone: 951.749.3492	**Rebate incentive:** N/A
Framingham, MA 01702	Fax: 877.609.7770	**Accepts P-Card** with no additional fees
www.staplesadvantage.com	Email: sledbiddesk@staples.com	**Delivery time:** 48 hours for orders placed by 3:00pm
		Regular service turnaround time: 48 hours **Urgent turn-around time:** Next business day
		Internet ordering available please place orders online.
		Delivery charges: $35.00 minimum order for free delivery. Orders not meeting the minimu will be charged a fee of $7.99.
		Pricing: Fixed-Price Contract
		EXCEPTIONS: None