



January 29, 2020

Supply Den
ATTN: Beverly Ritchie
1837 Enterprise Drive
Rochester Hills, MI 48309

Dear Beverly:

Oakland Schools has awarded the OCSP0 Paper Products IFB 18.0013 to the following companies: Apac Paper & Packaging, Motor City Supplies, Nichols Paper & Supply and Supply Den.

The contract that is currently in place expires February 29, 2020 completing the second year of a possible three year term of contract. This letter serves to extend your services and pricing until February 28, 2021. If your company is not in agreement, please contact my office.

As one (1) of the awarded vendors, Nichols Paper & Supply will be a preferred vendor of the Districts and the Districts will have the right, but not the obligation, to contract with Nichols Paper & Supply to purchase those items as identified in the attached spreadsheet at the prices and on the terms and conditions set forth in the IFB. Please be advised that all contracts, if any ensue, will be with the Districts directly. This bid award will be extended to all school districts in Oakland County and surrounding districts. This includes all private and public schools. The bid award will be posted at www.cooperativecontracts.com for districts to review.

Thank you for your interest in Oakland Schools. Should you have any questions, please contact me at 248-209-2514 or email: angela.reyna@oakland.k12.mi.us.

Regards,

A handwritten signature in cursive script that reads "Angela Reyna".

Angela Reyna
Buyer, Office of Procurement and Contracting
Oakland Schools